

**Berkley School Committee  
Regular Meeting  
December 16, 2019**

**AGENDA ITEM #1: CALL TO ORDER & PLEDGE OF ALLEGIANCE**

The regular meeting of the Berkley School Committee was held at the Berkley Middle School Library on Monday, December 16, 2019. Mrs. Weber, Chairperson, called the meeting to order at 6:30 PM, followed by the Pledge of Allegiance.

**Present**

Jenifer Andrews  
Tara Weber  
Daniel Fagan  
Christopher Ghilarducci

**Excused**

Jennifer Vincent

**Other**

Jennifer Francisco, Principal, BCS  
Patricia Silvia, Executive Assistant  
Kimberly Hebert, Principal, BMS  
Andrea Porter, Business Administrator

Diane Maxwell, Public

**Excused:**

Thomas J. Lynch

Mrs. Weber stated "Let the record show that this meeting is being electronically recorded. If anyone in the audience wishes to electronically record this meeting, you should notify the Committee at this time. Any such recording may be subject to reasonable restrictions imposed by the Chair to the extent permitted under the Open Meeting Law."

**AGENDA ITEM #2: GUESTS**

Seven grade 4 students presented their state float projects to the Committee.

**AGENDA ITEM #3: APPROVE BILLS AND PAYROLLS**

It was moved by Mr. Ghilarducci, seconded by Mr. Fagan and VOTED to approve the bills and payrolls.

**Vote: UNANIMOUS**

**AGENDA ITEM #4: APPROVE AND SIGN MINUTES**

It was moved by Mr. Ghilarducci, seconded by Mr. Fagan and VOTED to approve the regular meeting minutes of November 18, 2019 as written.

**Vote: UNANIMOUS**

**AGENDA ITEM #5: CORRESPONDENCE AND ENCLOSURES**

- School Committee minutes (11/18/19)
- Principals' Reports
- District Improvement Plan draft, 2019/20
- Budget expense report (12/7/19)
- MASS/MASC Joint Conference handouts

- MCAS Longitudinal Grade Level Report (2017-2019)
- Policy Subcommittee minutes (12/2/19)
- Policies for 1<sup>st</sup> reading: Newspapers and Other News Media Policy #1820, Student Teachers and Interns Policy #3490, Relations with Parent Organizations Policy #7195, Staff Attendance Policy #8710, Substance Abuse Policy #8715.
- Policies for 2<sup>nd</sup> reading: Current Support Staff Benefits (Non-Union) #4180; Public Records Policy #1270; Advertising in the Schools #1825.
- Enrollment, 12/2/19

**SINGLE COPY FOLDER**

- BMS & BCS Newsletters (Dec. 2019)
- School Committee Newsletter
- Holiday Office Schedule

**NIGHT OF MEETING FOLDER:**

- 2020/21 Proposed Budget

**AGENDA ITEM #6: PUBLIC INPUT**

**AGENDA ITEM #7: EDUCATIONAL REPORTS**

**AGENDA ITEM #7a: PRINCIPAL'S REPORTS**

BMS: Mrs. Hebert reported that both basketball teams won their games today! MCAS tutoring will start soon, the band performed with grade 4 chorus at Lights On, Student Council assisted with the Council on Aging Dinner, Big Buddy Day at SBRHS and BP tours were last week. A donation was received from BTA for student needs.

It was moved by Mr. Fagan, seconded by Mrs. Andrews and VOTED to accept the \$250 donation to BMS from the BTA for use by the principal at her discretion for student needs.

**Vote: UNANIMOUS**

BCS: Mrs. Francisco reported on the craft fair, Parent Teacher Conferences, and the early release day focus on the new reading program, My View. Santa story time was a huge success thanks to the Activities Committee. A donation was received from BTA for student needs.

It was moved by Mrs. Andrews, seconded by Mr. Ghilarducci and VOTED to accept the \$500 donation to BCS from BTA for use by the principal at her discretion for student needs.

**Vote: UNANIMOUS**

**AGENDA ITEM #7b: MCAS LONGITUDINAL GRADE LEVEL REPORT**

Postpone to next meeting.

**AGENDA ITEM #8: ADMINISTRATIVE & SCHOOL COMMITTEE REPORTS**

**AGENDA ITEM #8a: SOMERSET BERKLEY REGIONAL SCHOOL COMMITTEE**

SBRHS student representative Grace Sedell reported on December events. Mid-year exams are January 28 – February 6, AAA driving class will be held during the holiday break, a cooking class will be offered January 14 and on Thursday there will be an art display and show chair event at the high school.

**AGENDA ITEM #8b: MASS/MASC JOINT CONFERENCE**

Information from the Conference was circulated in the packet.

**AGENDA ITEM #8c: BPS FACILITIES SUBCOMMITTEE**

Postpone to next meeting.

**AGENDA ITEM #8d: BUDGET SUBCOMMITTEE**

Copies of the preliminary '21 budget were distributed; a full presentation will be given at the January 13 School Committee meeting.

**AGENDA ITEM #8e: POLICY SUBCOMMITTEE**

Mrs. Andrews reviewed minutes from the December 2 meeting. Seven policies were reviewed with no changes needed. Three policies were sent to MASC for review. Five policies are recommended for 1<sup>st</sup> reading. Three policies approved last month are recommended for 2<sup>nd</sup> reading.

**AGENDA ITEM #9: UNFINISHED BUSINESS**

**AGENDA ITEM #9a: POLICY READINGS**

It was moved by Mr. Ghilarducci, seconded by Mr. Fagan and VOTED to approve 1st readings for: Newspapers and Other News Media Policy #1820, Student Teachers and Interns Policy #3490, Relations with Parent Organizations Policy #7195, Staff Attendance Policy #8710, Substance Abuse Policy #8715.

**Vote: UNANIMOUS**

It was moved by Mr. Fagan, seconded by Mr. Ghilarducci and VOTED to approve 2<sup>nd</sup> readings for: Current Support Staff Benefits (Non-Union) #4180; Public Records Policy #1270; Advertising in the Schools #1825.

**Vote: UNANIMOUS**

**AGENDA ITEM #9b: SCHOOL DEPARTMENT BUDGET 2019/20**

Postpone to next meeting.

**AGENDA ITEM #10: NEW BUSINESS**

**AGENDA ITEM #10a: SUPERINTENDENT’S MID-CYCLE EVALUATION**

Postpone to next meeting.

**AGENDA ITEM #10b: DISTRICT IMPROVEMENT PLAN 2019/20**

Postpone to next meeting.

**AGENDA ITEM #11: SUPERINTENDENT’S PERSONNEL REPORT**

**AGENDA ITEM #11a: RESIGNATION/RETIREMENT**

**AGENDA ITEM #11b: APPOINTMENT/TRANSFER**

**AGENDA ITEM #12: ADJOURNMENT**

It was moved by Mrs. Andrews, seconded by Mr. Ghilarducci and VOTED to adjourn the meeting at 6:45 PM.

VOTE: UNANIMOUS



Tara Weber, Chairperson