

**Berkley School Committee  
Regular Meeting  
November 18, 2019**

**AGENDA ITEM #1: CALL TO ORDER & PLEDGE OF ALLEGIANCE**

The regular meeting of the Berkley School Committee was held at the Berkley Middle School Library on Monday, November 18, 2019. Mrs. Weber, Chair, called the meeting to order at 6:33 PM.

Mrs. Weber stated "let the record show that this meeting is being electronically recorded. If anyone in the audience wishes to electronically record this meeting, you should notify the Committee at this time. Any such recording may be subject to reasonable restrictions imposed by the Chair to the extent permitted under the Open Meeting Law".

**Present**

Jenifer Andrews  
Christopher Ghilarducci  
Tara Weber

**Excused**

Jennifer Vincent  
Daniel Fagan

**Other**

Thomas Lynch, Superintendent  
Patricia Silvia, Executive Assistant to Supt. & SC  
Jennifer Francisco, Principal, BCS  
Kimberly Hebert, Principal, BMS  
Andrea Porter, Business Administrator  
Diane Maxwell, Public

**AGENDA ITEM #2: GUESTS**

BCS students from the Berkley Congregational Church children's choir sang the Pledge of Allegiance.

**AGENDA ITEM #3: APPROVE BILLS AND PAYROLLS**

It was moved by Mr. Ghilarducci, seconded by Mrs. Andrews and VOTED to approve the bills and payrolls.

**Vote: UNANIMOUS**

**AGENDA ITEM #4: APPROVE AND SIGN MINUTES**

It was moved by Mrs. Andrews, seconded by Mr. Ghilarducci and VOTED to approve the regular meeting minutes of October 21, 2019 as written.

**Vote: UNANIMOUS**

**AGENDA ITEM #5: CORRESPONDENCE AND ENCLOSURES**

- School Committee Meeting Minutes (10/21/19)
- Principals' Monthly Reports
- Expenditure Report (11/15/19)
- Enrollment (11/1/19)
- Policy Subcommittee minutes (10/29/19)

- Policies for 1st reading: Current Support Staff Benefits (Non-Union) #4180; Public Records Policy #1270; Advertising in the Schools #1825
- Proposed Calendar Revision #2, 2019/20

**SINGLE COPY FOLDER:**

- Principal's Newsletters, Nov. 2019
- School Committee Newsletter, Oct. 2019
- The Blue Raider Read, SBRHS, Nov. 2019
- Thanksgiving Week Office Hours
- Thank you letters: Ockers Co., H & L Bloom, Young Electric, Berkley Teachers Association
- Talking Points, Nov. 5, 2019 SB Education Foundation

Mr. Lynch referenced the Thanksgiving week office schedule, thank you letters to Berkley Teachers Association, Ockers, H & L Bloom, Inc. and Young Electric for donations to support BMS Camp Bournedale scholarships.

**NIGHT OF MEETING FOLDER:**

MCAS 3-year longitudinal analysis

**AGENDA ITEM #6: PUBLIC INPUT**

**AGENDA ITEM #7: EDUCATIONAL REPORTS**

**AGENDA ITEM #7a: PRINCIPALS REPORTS**

BMS: Mrs. Hebert reported on the November professional development day, Open Shelves food drive, December coat drive, and Grade 5 Support Our Troops campaign. SBRHS Open House for Grade 8, the Book Fair will continue through next week, B/P shadow day and SBRHS Big Buddy Day are in December.

BCS: Mrs. Francisco reported on the November professional development day, Grade 3's visit to Plymouth Plantation, Open Shelves food drive, grants from SB Education Foundation, published poets recognition and the vendor craft fair at BCS..

**AGENDA ITEM #7b: MCAS LONGITUDINAL GRADE LEVEL REPORT**

Postpone to next meeting.

**AGENDA ITEM #8: ADMINISTRATIVE & SCHOOL COMMITTEE REPORTS**

**AGENDA ITEM #8a: SOMERSET BERKLEY REGIONAL SCHOOL COMMITTEE**

SBRHS student representative Grace Sedell reported on events in November including the Case Rally, football game, Wellness Fair, and Grade 8 Open House. SBRHS sophomore Christine Dias spoke about her overall Raider experience and the importance of participating in sports and extracurricular activities.

**AGENDA ITEM #8b: MASS/MASC JOINT CONFERENCE**

Postpone to next meeting.

**AGENDA ITEM #8c: BPS FACILITIES UPDATE**

Wiring and new cameras were installed at BMS, the Berkley Police Department now will be able to monitor the schools inside and outside. The new foyer window at BCS office was installed and the new glass vestibule, door and key access will be completed soon. We expect to be notified by MSBA by mid-December about the Statement of Interest we submitted for repairs at BCS.

**AGENDA ITEM #8d: POLICY SUBCOMMITTEE**

Minutes from the October 29 meeting were reviewed by Mrs. Andrews. She described a modest incentive being recommended for long-term employees who max out sick leave accrual in policy #4180, Current Support Staff Benefits (non-union); this is more cost effective than paying substitutes. A second recommendation is to include Surround Care in the tuition reimbursement benefit extended to other staff. A new policy on Advertising in Schools and a change in the Public Records policy are recommended.

**AGENDA ITEM #9: UNFINISHED BUSINESS**

**AGENDA ITEM #9a: POLICY READINGS**

It was moved by Mr. Ghilarducci, seconded by Mrs. Andrews and VOTED to approve 1st readings for: Current Support Staff Benefits (Non-Union) #4180; Public Records Policy #1270; Advertising in the Schools #1825.

**Vote: UNANIMOUS**

**AGENDA ITEM #9b: BERKLEY SCHOOL DEPARTMENT BUDGET 2019/20**

The budget is in solid shape at this time.

**AGENDA ITEM #9c: 2019/20 SCHOOL YEAR CALENDAR**

A revision is recommended to this year's school calendar because the Professional Development half-day in March is now the same week as the full-day Professional Development day in March. It is recommended that the Professional Development half day (early release) be moved from Thursday, March 5 to Thursday, March 19, 2020.

It was moved by Mrs. Andrews, seconded by Mr. Ghilarducci and VOTED to approve the revised 2019/20 school year calendar (change the half-day Professional Development day from March 5, 2020 to March 19, 2020).

**Vote: UNANIMOUS**

**AGENDA ITEM #10: NEW BUSINESS**

No new business.

**AGENDA ITEM #11: SUPERINTENDENT'S PERSONNEL REPORT**

**AGENDA ITEM #11a: RESIGNATION/RETIREMENT**


Jill Oliveira, Custodian

**AGENDA ITEM #11b: APPOINTMENT/TRANSFER**

**AGENDA ITEM #12: ADJOURNMENT**

It was moved by Mrs. Andrews, seconded by Mr. Ghilarducci and VOTED to adjourn the meeting at 6:57 PM.

VOTE: UNANIMOUS

  
Tara Weber, Chairperson