

Berkley School Committee
Regular Meeting
October 21, 2019

AGENDA ITEM #1: CALL TO ORDER & PLEDGE OF ALLEGIANCE

The regular meeting of the Berkley School Committee was held at the Berkley Middle School Library on Monday, October 21, 2019. Mrs. Weber, Chair, called the meeting to order at 6:32 PM, followed by the Pledge of Allegiance.

Present

Jenifer Andrews
Tara Weber
Daniel Fagan
Christopher Ghilarducci
Jennifer Vincent

Other

Thomas Lynch, Superintendent
Patricia Silvia, Executive Asst. to Supt. & S.C.
Jennifer Francisco, Principal, BCS
Kimberly Hebert, Principal, BMS
Sarah Cogar, Asst. Principal, BCS
Ryan Andrade, Asst. Principal, BMS
Melissa Abrego, Admin. For Student Services
Diane Maxwell, BTA Co-President, Public

AGENDA ITEM #2: GUESTS

Two students from BCS explained what PBIS is and how it relates to their school's core values. Three Student Council Officers spoke about serving on the Berkley Middle School Council, and three grade 8 ELA honor students from Mrs. Ryan's class read their Of Mice and Men RAFT projects.

AGENDA ITEM #3: APPROVE BILLS AND PAYROLLS

It was moved by Mr. Ghilarducci, seconded by Mrs. Vincent and VOTED to approve bills and payrolls.

Vote: UNANIMOUS

AGENDA ITEM #4: APPROVE AND SIGN MINUTES

It was moved by Mr. Fagan, seconded by Mr. Ghilarducci and VOTED to approve the regular meeting minutes of September 23, 2019 as written.

Vote: UNANIMOUS

AGENDA ITEM #5: CORRESPONDENCE AND ENCLOSURES

- School Committee Minutes, 9/23/19
- Principals' Reports

- 2nd policy readings: Administration of Medication #6515, School Choice #6133, Student Fees, Fines, and Charges #6405
- Expenditure Report (10/19/19)
- BMS MCAS % Overview
- MCAS 2019 power point
- FY' 21 Budget Timeline & SC Memo
- Camp Bournedale Financial Report
- BCS Surplus Equipment

ONE COPY FOLDER:

- School Committee Newsletter
- BMS & BCS Newsletters
- BPS Enrollment
- American Heart Association Thank You

Mr. Lynch stated enrollment is at 916, a notice was received from the town clerk with town election dates for the year, and a thank you note from the American Heart Association for raising more than \$3,000.

AGENDA ITEM #6: PUBLIC INPUT

AGENDA ITEM #7: EDUCATIONAL REPORTS

AGENDA ITEM #7a: PRINCIPALS' REPORTS ON SCHOOL ACTIVITIES

BCS: Mrs. Francisco reported on the Summer Reading Challenge celebration, preschool screenings, early release day focus on My View Reading Program, Bristol Plymouth early childhood interns, PTO activities, Fire Safety, snack shack pilot program and Bay Coast Banking Day.

BMS: Mrs. Hebert reported on Bristol Plymouth's visit with students in grades 7 & 8, Grade 8 fieldtrip to Freedom Trail in Boston, BMS PTO fund-raising, Camfel presentation on social media, the new outdoor recess area and middle school sports.

Mrs. Cogar and Mr. Andrade spoke about the implementation of PBIS. All students at both schools now know their schools core values and behavior expectations. The discipline process has been streamlined and consistent procedures are in place. Elaborate signs and posters are on display in both schools to remind students how to behave.

AGENDA ITEM #7b: MCAS RESULTS

Mr. Lynch presented spring MCAS results for Grades 3-8 in ELA and Math and grades 5 & 8 in Science/Technology & Engineering. All students this year completed MCAS on computers. The four categories are exceeding expectations, meeting expectations, partially meeting expectations and not meeting expectations. He reviewed combined scores of exceeding & meeting expectations for each grade level for ELA and Math, comparing Berkley to the state average. There was discussion about grade 3 students using the computer for the assessment. Mrs. Francisco spoke about the grades that typically see dips in the scores. Mr. Lynch will prepare a longitudinal report with three years of data to present at the next meeting.

AGENDA ITEM #8: ADMINISTRATIVE & SCHOOL COMMITTEE REPORTS

AGENDA ITEM #8a: SOMERSET BERKLEY REGIONAL SCHOOL COMMITTEE

SBRHS student representative Grace Sedell provided a report on happenings at the high school for the month of October. Abigail Tracz spoke about her high school experiences at SBRHS and Emily Rose spoke about her high school experiences at B/P.

AGENDA ITEM #8b: OCTOBER 1 ENROLLMENT

Our October 1 P-8 enrollment is 916, up from last year's 893. Current Surround Care Program enrollment is 157 students / 127 families. Their summer enrollment was 93 students / 75 families.

AGENDA ITEM #8c: FACILITIES UPDATE

A meeting was held with an electrical engineer regarding the specifications for the lighting project at the Community School. A request for proposals will be written and the project will be published in the Central Register. The BMS front door buzzer system is being changed this week.

AGENDA ITEM #8d: SCHOOL SAFETY

A meeting will be held Tuesday to review the bids for camera upgrades. The first bids were too high so the specifications were revised to just replace existing cameras. The work with the structural engineer at BCS is complete; that foyer may be complete by Thanksgiving.

AGENDA ITEM #8e: FY' 21 BUDGET TIMELINE

The budget timeline for 2021 was shared with the Committee. The proposed budget will be given to the Committee at their December meeting and presented in January for a vote. It will then be forwarded to the Finance Committee. Mr. Lynch will schedule Budget Subcommittee meetings for early December to discuss priorities for next year's budget.

AGENDA ITEM #9: UNFINISHED BUSINESS

AGENDA ITEM #9a: POLICY READINGS

Mrs. Andrews reviewed recommended changes to three policies.

It was moved by Mr. Fagan, seconded by Mrs. Vincent and VOTED to approve 2nd readings for: Administration of Medication #6515, School Choice #6133, Student Fees, Fines, and Charges #6405.

Vote: UNANIMOUS

AGENDA ITEM #9b: SCHOOL DEPARTMENT BUDGET 2019/20

Mr. Lynch reported this year's budget is in good shape at this time.

AGENDA ITEM #10: NEW BUSINESS

AGENDA ITEM #10a: CAMP BOURNE DALE

Grade 6 & 7 students will attend Camp Bournedale the week of April 13. Students in grade 7 are in a different program than the grade 6 students. They are invited to attend a second year to help keep the cost affordable for families. Only students in grade 6 are given financial assistance if needed. Donations for scholarships are solicited from community businesses and groups such as Lions, BTA and BAA. Based on this year's class size the cost is \$58K for up to 150 students; usually all but 10-12 students attend. Budgeted funds pay for staff stipends and transportation. Mr. Lynch reviewed the financials and recommended the fee remain this year at \$425 per student.

It was moved by Mr. Fagan, seconded by Mrs. Vincent, and VOTED to set the price to attend Camp Bournedale at \$425 per student.

Vote: UNANIMOUS

AGENDA ITEM #10b: BCS SURPLUS LIST

It was moved by Mr. Fagan, seconded by Mrs. Vincent and VOTED to approve the list of unused and/or non-working equipment at BCS as surplus.

Vote: UNANIMOUS

AGENDA ITEM #10c: 2019/20 SCHOOL YEAR CALENDAR CHANGE

The Town Clerk suggested the School Department change the date of the March 9, 2020 Professional Development day to March 3, 2020 which is the date of the Presidential Primary. She expects it will be a very busy voting day and it is preferable to have school not in session that day. Mrs. Andrews

questioned moving the half day (3/5/20) to another week; there was agreement to table that to the next meeting.

It was moved by Mr. Fagan, seconded by Mrs. Vincent and VOTED to approve the proposed change to the 2019/20 school year calendar as presented (Professional Development/No School day for students moved from 3/9/20 to 3/3/20 to coincide with the Presidential Primary).

Vote: UNANIMOUS

AGENDA ITEM #11: SUPERINTENDENT'S PERSONNEL REPORT

AGENDA ITEM #11a: RESIGNATION/RETIREMENT

AGENDA ITEM #11b: APPOINTMENT/TRANSFER

Jean Tavares, Long Term Substitute Special Education Teacher (Grade 3)

AGENDA ITEM #12: ADJOURNMENT

It was moved by Mr. Fagan, seconded by Mrs. Vincent and VOTED to adjourn at 7:55 PM.

Respectfully submitted,



Jennifer Vincent, Secretary