

Please return completed application w/these required documents:
____ MA Teacher Certification
____ College Transcripts
____ Upon Hire:
____ CORI form, Driver's license
____ Fingerprinting
____ Treasurer's Office: Ethics cert., Payroll forms

Berkley Public Schools
Berkley, Massachusetts

TEACHER APPLICATION

Date _____

1. Name _____
 Last First Middle

2. Present Address _____

3. Telephone _____ E/Mail Address _____

4. State position(s) for which you are applying:

Highly Qualified Status: _____

5. Certification Information:
(Attach copy of certification)

Professional Initial Preliminary Temporary

Date Issued _____ Number _____ Exp. Date _____

Area(s) of Certification _____

Issuing Agency _____

6. PREPARATION

List data chronologically for each of the following categories, starting with the most recent date:

College/University:

Name	Dates Attended	Degree	Major Subject	Minor Subject

Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence of a non-job-related medical condition or disability.

Secondary School(s):

Name	Location	Date of Graduation

7. EXPERIENCE

(Provide brief description of experience under the name of the school.)

Teaching:

Total Number of Years of Teaching Experience: _____ (list in detail below)

School	Location	Grade/Subjects	Dates
Description			
Description			
Description			

(Continue on backside or separate sheet of paper)

Student or Intern Teaching:

School	Location	Grade/Subjects	Dates
Description			
Description			

8. List Other Experiences:

Organization	Location	Duties	Dates

9. List **professional associations** in which you hold membership _____

10. Would it be possible to **observe** you in your present position? _____

11. Would you be willing to teach a **demonstration lesson**? _____

12. List up to five **courses** you have taken that you feel best support the purpose of this application:

13. As a member of our professional staff, what would you consider to be your **strengths/assets**?

14. Do you have any **special talents, ability, or background** that you feel could be used in curricula or extra-curricular activities programs?

15. Record here, or on an enclosure, any **additional information** you feel will help to support your application.

16. Are you **under contract** for the coming year? _____ Available date _____

17. May we contact your **present employer**? _____

18. **References:** Please list five individuals qualified to give information to support your qualifications for the position you seek. Include superintendents and principals under whom you have taught.

	Name	Address + zip code	Telephone	Title/Occupation
1.				
2.				
3.				
4.				
5.				

19. The Berkley School Committee reserves its right to request or consider **Criminal Offender Record Information (CORI)** when it takes action on this application for employment.

20. **I am aware that willfully withholding information or making false statements on this application will be the basis for dismissal from the Berkley Public Schools or disqualification of my employment application. I agree to these conditions, and I hereby certify that all statements made by me on this application are true and complete to the best of my knowledge.**

Signature _____

Please return completed application to the following address:
Superintendent of Schools, Berkley Public Schools, 21 North Main Street, Berkley, MA 02779
Telephone 508-822-5220, Fax 508-823-1772

EOE/Applicants are considered for all positions without regard to race, color, sex, gender identity, religion, national origin, sexual orientation or disability. This application will be kept on file for a period of two years only, unless we are notified in writing that you wish to keep your file active.