



2011-2012

SURROUND CARE REGISTRATION FORM



Dear Parents,

The Surround Care Program is an on-site before and after school program for children 3 to 14 years of age. The program is also available during school vacations and in the summer. A separate fee and sign up is required for these additional childcare services. Surround Care provides high quality childcare before school starting at 6:45AM and after school childcare until 6PM. The program is staffed by qualified childcare providers and childcare assistants. Surround Care is located at the Berkley Community School for PS-4th Grade students and at the Berkley Middle School for students in 5th-8th Grade. Surround Care has been available since 1996 and is funded entirely by parent tuitions.

Surround Care provides children with a warm, supervised, enriched environment that is safe, supportive and fun! The children participate in a variety of activities which include computer time, arts & crafts, sports, cooking, homework/quiet time, free play and special projects. All of the activities are designed to be interesting and age appropriate in a structured but informal learning environment. A snack is provided in the afternoon and breakfast is available for an additional cost each morning.

If you are interested in Surround Care for the 2011-2012 school year, please complete this registration form and return it along with the non-refundable \$20/per child registration fee (not to exceed \$40/family) by July 8, 2011. Any forms received after the due date will be placed on a waiting list. All checks can be made payable to the Berkley Surround Care Program. The \$20 registration fee will hold a slot for your child(ren) for September enrollment and is non-refundable. Registration Forms can be dropped off at either one of the schools or they can be mailed to:



Berkley Surround Care Program
59 South Main St.
Berkley, MA 02779

In mid-July, you will receive a Surround Care Contract, Emergency Form and Authorized Pick-Up Page. These three forms will need to be returned along with your first payment by August 5, 2011. Payments will not be processed until the last week of August so please plan accordingly. Surround Care Parent Handbooks will be given out the first week of school.

When registering for Surround Care, you are contracting for the entire school year. (school vacation weeks are optional). Tuition for the entire school year is divided up into 39 weekly installments. There is no reduction in tuition for a holiday, a short week, a snow day or when your child is absent. Fees are based on 180 school days for full time students (K-8th grade) and 68/98 days for preschool students. If withdrawal from the program is necessary, a two week notice is required.

****PLEASE PRINT INFORMATION BELOW****

Child(ren)'s Name: _____

Grade (in September 2011): _____
Grade (in September 2011): _____
Grade (in September 2011): _____

Address: _____

Home Phone: _____

Mother's Name: _____ Work #: _____ Cell #: _____

Father's Name: _____ Work #: _____ Cell #: _____

If you have any questions, please contact Michelle Fiola at #(508)822-8567

OVER →



SURROUND CARE PLANS



Tuition for the entire school year is divided up into 39 weekly installments.
Payments can be made weekly, bi-weekly, or monthly according to your payment choice.
A payment calendar will be sent out the first week of Surround Care.

*FULL TIME - FIVE DAYS PER WEEK (MONDAY-FRIDAY):

- A. Before School - _____ \$35/week (Community School)
 _____ \$20/week (Middle School)
- B. After School - _____ \$45/week (Community School)
 _____ \$60/week (Middle School)
- C. Before & After - _____ \$75/week

EARLY RELEASE DAYS

Early Release Days are INCLUDED in tuition for full time students enrolled FIVE afternoons per week. There is a separate sign up and additional cost of \$8/per child above the regular afternoon rate for all other students to attend an Early Release day. Early Release Day notices will be sent to each family as they approach.

*PART TIME - LESS THAN FIVE DAYS PER WEEK:

Children must be signed for at least TWO-DAYS per week. The number of days your child attends each week should be consistent. If your child's scheduled days need to change on a weekly basis, be sure to check off Flexible Schedule. A Flexible Schedule Form will need to be submitted every Friday prior to the week of services.

- | | |
|--|--|
| <ul style="list-style-type: none"> D. <u>Before School</u> - _____ \$16/week 2-days (Community School)
Days needed: M T W TH F
Flexible Schedule _____
(additional days \$8/day) E. <u>After School</u> - _____ \$20/week 2-days (Community School)
Days needed: M T W TH F
Flexible Schedule _____
(additional days \$10/day) F. <u>Before & After</u>
<u>Combination</u> - _____ \$34/week 2-days (Community School)
Days needed: M T W TH F
Flexible Schedule _____
(additional days \$17/day) | <ul style="list-style-type: none"> _____ \$10/week 2-days (Middle School)
Days needed: M T W TH F
Flexible Schedule _____
(additional days \$5/day) _____ \$26/week 2-days (Middle School)
Days needed: M T W TH F
Flexible Schedule _____
(additional days \$13/day) _____ \$34/week 2-days (Middle School)
Days needed: M T W TH F
Flexible Schedule _____
(additional days \$17/day) |
|--|--|

PRESCHOOL STUDENTS

(Tuition based on 68 or 98 school days depending on placement)

- | | |
|---|--|
| <ul style="list-style-type: none"> _____ G. <u>Before Preschool</u>- _____ \$14/week (68-school days): _____ \$20/week (98-school days): _____ H. <u>After Preschool</u>- _____ \$17/week (68-school days): _____ \$25/week (98-school days): | <ul style="list-style-type: none"> 2-Days needed: M T W TH F 3-Days needed: M T W TH F 2-Days needed: M T W TH F 3-Days needed: M T W TH F |
|---|--|

School Vacation Weeks - OPTIONAL (6:45AM-6:00PM)--\$28/day. More information is provided as vacations approach. Surround Care reserves the right to cancel weeks due to low enrollment.

Summer - OPTIONAL (Full day 6:45-6:00PM - - \$28/day) or (Part day 6:45-12:45/12:00-6:00PM- - \$21/day)

Parent/Guardian's Signature: _____ Date: _____

COMMUNITY SCHOOL RATES

***FULL TIME - FIVE DAYS PER WEEK:
(MONDAY- FRIDAY)**

- A. Before School - _____ \$35/week
- B. After School - _____ \$45/week
(All Early Release Days INCLUDED)
- C. Before & After - _____ \$75/week
(All Early Release Days INCLUDED)

***PART TIME - LESS THAN FIVE DAYS:**
Minimum TWO-DAY enrollment per week. The number of days enrolled each week should be consistent. If your days need to change on a weekly basis, you will need to be on a Flexible Schedule. A form will need to be submitted on the Friday prior to the week of services.

- D. Before School - _____ \$16/week 2-days
(additional days \$8/day)
Days needed each week: M T W TH F
_____ Flexible Schedule
- E. After School - _____ \$20/week 2-days
(additional days \$10/day)
Days needed each week: M T W TH F
_____ Flexible Schedule
- F. Before & After - _____ \$34/week 2-days
(additional days \$17/day)
Days needed each week: M T W TH F
_____ Flexible Schedule

MIDDLE SCHOOL RATES

***FULL TIME - FIVE DAYS PER WEEK
(MONDAY-FRIDAY):**

- A. Before School - _____ \$20/week
- B. After School - _____ \$60/week
(All Early Release Days INCLUDED)
- C. Before & After - _____ \$75/week
(All Early Release Days INCLUDED)

***PART TIME - LESS THAN FIVE DAYS:**
Minimum TWO-DAY enrollment per week. The number of days enrolled each week should be consistent. If your days need to change on a weekly basis, you will need to be on a Flexible Schedule. A form will need to be submitted on the Friday prior to the week of services.

- D. Before School - _____ \$10/week 2-days
(additional days \$5/day)
Days needed each week: M T W TH F
_____ Flexible Schedule
- E. After School - _____ \$26/week 2-days
(additional days \$13/day)
Days needed each week: M T W TH F
_____ Flexible Schedule
- F. Before & After - _____ \$34/week 2-days
(additional days \$17/day)
Days needed each week: M T W TH F
_____ Flexible Schedule

PRESCHOOL AGE CHILDREN: (Tuition for Preschool students based on 68 or 98 school days)

- _____ G. Before PreSchool _____ \$14/week (68-school days): 2-Days needed: M T W TH F
_____ \$20/week (98-school days): 3-Days needed: M T W TH F
- _____ H. After PreSchool _____ \$17/week (68-school days): 2-Days needed: M T W TH F
_____ \$25/week (98-school days): 3-Days needed: M T W TH F

School Vacation Weeks - OPTIONAL (6:45AM-6:00PM)--\$28/day. More information is provided as vacations approach. Surround Care reserves the right to cancel weeks due to low enrollment.

Summer - OPTIONAL (Full day 6:45-6:00PM - - \$28/day) or (Part day 6:45-12:45/12:00-6:00PM- - \$21/day)

Parent/Guardian's Signature: _____ Date: _____